

**Unitarian Universalist Congregation of Lakeland
Board of Trustees Agenda
April 18, 2016**

6:00 p.m.	Call to order/quorum check/timekeeper
	Light Chalice
	Check In
6:10 p.m.	Board Covenant
	Review Agenda
	Review March 21, 2016 Board Minutes and approve
6:15 p.m.	Minister's Report
	Treasurer's Report
	Committee Reports
	RE Report
6:30 p.m.	OLD BUSINESS
	Safety & Security Policy - Appoint committee?
	GA Delegates - June 22 -26, 2016 in Columbus, Ohio
6:45 p.m.	NEW BUSINESS
	Finalize Annual Budget
	Annual Report - Melissa
	Annual Meeting
	Dedication of Memorial
7:50p.m.	Review Calendar
	Announcements
	Next Board Meeting: May 16, 2016 at 6:00 p.m. - to include COM presentation, Minister's credentialing review,
7:55p.m.	Check out
8:00 p.m.	Adjourn

Unitarian Universalist Congregation of Lakeland

Board of Trustees Meeting Minutes

April 18, 2016

Call to Order: Board Chair Melissa Marshall called the regular monthly meeting of the Board of Trustees to order at 6:12 p.m. Rafi Ellis recorded the minutes.

Board Members Present

Melissa Marshall, Chair
Ron Nickolas, Vice Chair
Rafi Ellis
Glenda Littlehale
Heather Curry (Ex-officio, non-voting)
Rev. Lynne Garner (Ex-officio, non-voting)

Members Absent

Joyce Bode, Treasurer (Ex-officio)
Deirdre Daniel

Quorum: A quorum was present.

Agenda: The agenda was approved by consensus.

Approval of Minutes: The Board approved the March 21, 2016 Board Meeting minutes by consensus.

REPORTS

Minister's Report: Rev. Lynne Garner gave the minister's report.

Treasurer's Report: In Joyce's absence, the Board reviewed her monthly reports and accepted them without comment.

Committee Reports:

Membership Committee report was given by Melissa Marshall. The new website has gone live; Board members are encouraged to look at it and offer ideas for content. Rev. Lynne, Melissa, and Rafi will schedule another new member information session in the near future.

Religious Exploration Committee report was given by Heather Curry. As we wrap up the church year, the Secret Friends program is fully volunteered. RE will end after the first week of June.

Personnel Committee report was given by Ron Nickolas. John Zych has been hired as pianist pro tem until the end of the church year.

Worship Committee report was given by Ron Nickolas. The committee is planning worship for Summer Sundays during Lynne's vacation, including potential guest speakers,

a return of Free Speech Sunday and the Hymn Sing, and other member-generated content.

Committee on Ministry report was given by Ron Nickolas. The COM is preparing to survey members' opinions on the Congregation's ministries.

Social Justice Committee report was given by Ron Nickolas. The committee needs leadership; Ron Nickolas and Judi Irwin will attempt to reorganize the group

The Stewardship Committee report was given by Glenda Littlehale. The canvass brought in \$91,700. Regarding facilities use, the LRPG agreed to pay \$70/month to rent the Sanctuary, but the board had intended the amount discussed to be \$70/use (\$140/month). Buildings & Grounds used a private donation to buy new chairs for the Social Hall. Lynne brought up that we must add piano and sound system use to the Facilities Use policy to protect our equipment; Glenda will review the Facilities Use Policy and Agreement Forms to ensure that we cover these areas. Ron Nickolas noted that his research of other facilities finds our usage fees are well below the market rate for our area.

OLD BUSINESS

Safety & Security Policy: Mel Marshall noted that doors have been left unlocked. We will repost the Facilities Usage Policies that remind people of the responsibility to turn off lights and climate systems and check that ALL exterior doors to the facility are locked. The Board agreed by consensus to appoint a committee to work on a Safety & Security Policy to address these and other issues; volunteers will be sought via the newsletter and individual invitation.

General Assembly Delegates: We still need to appoint two delegates for this year's GA in Columbus, OH. The Board will announce the need for delegates in the newsletter and during Service announcements so we can have a slate of delegates to vote on at the Annual Meeting.

NEW BUSINESS

Annual Budget: The Board discussed the proposed 2016-17 Budget. Mel Marshall moved that we approve the budget; Ron Nickolas seconded. The motion passed without objection.

Annual Report: The Board approved the annual report by consensus; Carol Clark will mail it out on Wednesday, April 20.

Annual Meeting: Mel Marshall asked all Board members to introduce themselves and speak about their committee areas at the meeting. The Board members agreed.

Dedication of Memorial: Rafi Ellis moved that we name the UUCL garden the Ishiuan K. Hargrove Memorial Garden. Glenda Littlehale seconded. The motion passed without objection. A concern that the new tree has been planted next to the sewer line was raised.

Church Calendar: The Board reviewed the annual congregational calendar without comment.

Next Board Meeting: Scheduled for Monday, May 16, 2016.

Adjournment: Meeting was adjourned at 8:00 pm.

Rafi Ellis
Acting Secretary

Melissa Marshall
Chair, Board of Trustees

Minister's Report

April 14, 2016

Let me start with the stewardship campaign. To put it in professional terms, YAY!!! I feel good about our successful pledge drive not only because it seems to be a pat on the back for my ministry, but also a testament to all of the members and friends whose generosity will give our congregation the boost to do all kinds of good ministry, and not just by the minister.

I have been trying to emphasize the positive rather than the negative, the ministry of possibilities, rather than the ministry of broken dreams, and that seems to be a message that is getting through. I think that in general, our members are feeling pretty good about this place and are eager to pursue new ways to build our ministries. It still will take time to change the culture into one where all feel the need to participate in the tasks that need doing. I think we are slowly getting there, especially with the help of some of our new members. This seems to be an ongoing theme of my reports.

I continue to meet with members and others in my office and at other locations. As was mentioned in my most recent sermon, I performed a wedding for a couple whose mother/mother-in-law was at Lakeland Regional dying of cancer. While this was not serving our congregation, strictly speaking, I believe it did foster some good will on the part of the couple and her family. It wouldn't surprise me if the couple seeks out a UU congregation in Colorado, where they live.

I met with the family of Ishiuan Hargrove to plan a Buddhist UU memorial service for her. I believe the service went well and helped to serve the needs of the family, the congregation, and Ishiuan's friends and acquaintances. We knew this time was coming, but it doesn't make it easier.

Thankfully, Ron Nickolas and I were able to meet with and audition a pianist, John Zych, who will be our pianist at least through the end of June. I am very happy to no longer have to do piano ministry. John is aware of the situation with the Hargrove family, so we are leaving open the possibility that Adam may want to return. Hopefully, John's taking over the piano for now at least will give Adam the time he may need to discern what he wants to do.

I will attend the executive committee meeting of the NAACP this evening, and by the time the board meets on Monday, a number of us will have attended the Freedom Fund Banquet on Saturday night, where I will deliver the prayers. Sometimes when opportunity knocks, we must answer, even if it may stretch our comfort level. No doubt, you will hear more about the event at the board meeting.

Last, but not least, I went to Staples and picked out a new chair for my office, which Judi delivered yesterday. It is such a better fit that my back is feeling better already. Thanks to Judi for providing (back) support for the minister. The new chair looks less like a throne and bends and adjusts much better to my size.

Financial Reports
Unitarian Universalist Congregation of Lakeland
Fund Balances

	<u>January 31, 2016</u>	<u>February 29, 2016</u>	<u>March 31, 2016</u>
	\$	\$	\$
Checking Account - Unrestricted	23,525.98	29,314.82	24,418.34
Checking Account - Restricted Funds			
Capital Fund	1,848.68	1,848.68	1,848.68
Fund Raisers	1,793.56	1,793.56	1,793.56
HUUmanist	491.24	491.24	491.24
Music Fund	1,150.00	1,563.08	1,863.08
Settled Minister Fund	1,421.14	2,421.14	2,621.14
RE Fund Raisers	1,369.80	1,369.80	1,369.80
Adult Discussion Group	732.28	732.28	732.28
Total Restricted Funds	8,806.70	10,219.78	10,719.78
Total Bank Account	\$ 32,332.68	\$ 39,534.60	\$ 35,138.12
UU Common Endowment Fund			
Endowment Settled Minister Fund	47,688.22	45,711.40	47,815.10
Minister Search	22,353.86	23,938.93	29,717.65
	4,470.77	4,470.77	
Total in UUCEF	\$ 74,512.85	\$ 74,121.10	\$ 77,532.75
TOTAL LIQUID ASSETS	\$ 114,706.55	\$ 112,807.45	\$ 109,750.97

* November report not available yet.

Property Troy Avenue (9/3/2015)

Land	32,539
Buildings	265,544
Misc	500

TOTAL PROPERTY VALUE

\$
298,583.00

Board meeting 4/18/2016

Joyce L. Bode
Treasurer

Unitarian Universalist Congregation of Lakeland Budget vs Actual Month - 2015-2016

March 2016

	Actual	March Budget	over Budget	% of Budget
Income				
305 Pledges	3,861.00	5,583.00	(1,722.00)	69%
310 Donations (Plate & Other)	530.26	416.00	114.26	127%
310B Donations - Plate checks	1,180.00		1,180.00	
310D Special collections		100.00	(100.00)	0%
	\$	\$	\$	
Total 310 Donations (Plate & Other)	1,710.26	516.00	1,194.26	331%
320 Donations - Facilities Use	290.00	166.00	124.00	175%
330 Service Auction		250.00	(250.00)	0%
400 From Reserves	3,861.54	2,818.00	1,043.54	137%
	\$	\$	\$	
Total Income	9,722.80	9,333.00	389.80	104%
Expenses				
505 Administration	320.49	100.00	220.49	320%
510 Insurance	493.64	466.00	27.64	106%
515 Payroll	1,340.34	1,333.00	7.34	101%
520 Telephone & Internet		125.00	(125.00)	0%
525 Utilities	445.87	291.00	154.87	153%
526 Copy Machine Maintenance		44.00	(44.00)	0%
543 Music		83.00	(83.00)	0%
545 Worship Committee	212.00	125.00	87.00	170%
546 Forum and Adult Education		8.00	(8.00)	0%
550 Religious Exploration	149.28	125.00	24.28	119%
555 Training		83.00	(83.00)	0%
576 Minister's Package			0.00	
576A Salary	3,250.00	3,250.00	0.00	100%
576B Housing	1,550.00	1,550.00	0.00	100%
576C Expense	610.00	250.00	360.00	244%
	\$	\$	\$	
Total 576 Minister's Package	5,410.00	5,050.00	360.00	107%
590 Membership		41.00	(41.00)	0%
591 Caring		16.00	(16.00)	0%
595 Hospitality	137.82	100.00	37.82	138%
601 Treasurer Supplies & Accounting		48.00	(48.00)	0%
605 UUSC Dues		5.00	(5.00)	0%
615 UUA Annual Fund	530.00	441.00	89.00	120%
621 UULMF Dues		5.00	(5.00)	0%
625 Cluster Dues		5.00	(5.00)	0%
630 Visibility		83.00	(83.00)	0%

635 Social Concerns		8.00	(8.00)	0%
637 Special Collections		100.00	(100.00)	0%
645 Building	365.83	250.00	115.83	146%
650 Cleaning	215.00	216.00	(1.00)	100%
655 Grounds		75.00	(75.00)	0%
6560 Payroll Expenses	102.53	100.00	2.53	103%
		<u>\$</u>	<u>\$</u>	<u>\$</u>
Total Expenses	9,722.80	9,326.00	396.80	104%
Net Operating Income	<u>\$</u>	<u>-</u>		
Net Income	<u>\$</u>	<u>-</u>		

Thursday, Apr 14, 2016 03:32:29 PM PDT GMT-4 - Cash Basis