

**Unitarian Universalist Congregation of Lakeland  
Board of Trustees Agenda  
May 16, 2016**

6:00 p.m.	Call to order/quorum check/timekeeper
	Light Chalice
	Check In
6:10 p.m.	Board Covenant
	Review Agenda
	Review April 18, 2016 Board Minutes and approve
6:15 p.m.	Minister's Report
	Treasurer's Report
	Committee Reports
	RE Report
6:30 p.m.	<b>OLD BUSINESS</b>
	GA Delegates - June 22 -26, 2016 in Columbus, Ohio
6:45 p.m.	<b>NEW BUSINESS</b>
	LRPG Facilities Use
	Townhall Meeting scheduled for Sept. 11 - Melissa Marshall
	Minister's credentialing review
7:50p.m.	Review Calendar
	Announcements
	Next Board Meeting: June 20, 2016 at 6:00 p.m. - COM presentation
7:55p.m.	Check out
8:00 p.m.	Adjourn

**Unitarian Universalist Congregation of Lakeland  
Board of Trustees Meeting Minutes  
May 16, 2016**

**Call to Order:** Board Vice Chair Ron Nickolas called the regular monthly meeting of the Board of Trustees to order at 6:03 p.m. Rafi Ellis recorded the minutes.

**Board Members Present**

Ron Nickolas, Vice Chair  
Deirdre Daniel  
Rafi Ellis  
Glenda Littlehale  
Joyce Bode, Treasurer (Ex-officio, non-voting)  
Heather Curry (Ex-officio, non-voting)  
Rev. Lynne Garner (Ex-officio, non-voting)

**Members Absent**

Melissa Marshall, Chair

**Quorum:** A quorum was present.

**Agenda:** The agenda was approved by consensus.

**Approval of Minutes:** The Board tabled approval of the April 1, 2016, Board Meeting minutes.

**REPORTS**

**Minister's Report:** Rev. Lynne Garner presented the minister's report.

**Treasurer's Report:** Joyce Bode presented monthly financial reports. She noted that about 8% of this year's pledges have not been submitted. We have taken about \$15,000 from reserves to cover this year's shortfall; we had anticipated using over \$30,000 from reserves, so we are ahead for the year. The Board accepted the reports without comment.

**Committee Reports:**

**Personnel Committee** report was given by Ron Nickolas. We are still seeking a substitute pianist for John Zych's absence this summer. The committee is also working to fill the music director position approved by the Congregation during the annual meeting.

**Worship Committee** report was given by Ron Nickolas. The committee is filling slots for Sunday Services during the minister's absence this summer. Members and outside speakers are on the roster; volunteers are still being solicited for remaining unfilled Sundays.

**Membership Committee** report was given by Rafi Ellis. The committee still seeks volunteer greeters and other members.

**Lifespan Committee** report was given by Deirdre Daniel. Discussion Group and Chalice Circles continue; the Building Your Own Theology class was a success.

**The Stewardship Committee** report was given by Joyce Bode. We are still trying to get a “donate” button on our website; Adam Hargrove is investigating other ways of online donating.

**Religious Exploration Committee** report was given by Heather Curry. The RE year is ending with a children’s worship service on Sunday, May 22. Once school gets out, 10 am Sunday RE will go on hiatus for the summer.

### **OLD BUSINESS**

**General Assembly Delegates:** The board must appoint two delegates to this year’s GA in Columbus, OH, June 22-26. Helen Dingus and Deirdre Daniel have agreed to be virtual delegates. Rafi Ellis moved that these members be approved. Ron Nickolas seconded. The motion passed without objection.

### **NEW BUSINESS**

**LRPG Facilities Use:** The Role Players Guild proposes paying \$40-\$45 per use for facilities rental. Ron Nickolas moved that we allow LRPG to use the Sanctuary twice monthly for \$45 per use. Glenda Littlehale seconded. The motion passed without objection.

**Town Hall Meeting, Sept. 11:** The Committee on Ministry will work with the Board to create this session on long-range planning and vision.

**Church Calendar:** The Board reviewed the annual congregational calendar, discussing annual meeting and annual dinner dates, as well as other considerations.

**Next Board Meeting:** Scheduled for Monday, June 20, 2016.

**Minister’s Credentialing Review:** The Board reviewed the Minister’s Credentialing Review report and shared answers. Members agreed to fill out the forms individually within the next several days and send them to the board chair, who can compile the information in a single report.

**Adjournment:** Meeting was adjourned at 7:38 pm.

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**Rafi Ellis**  
Acting Secretary

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**Ron Nickolas**  
Vice Chair, Board of Trustees

## **Minister's Report May 12, 2016**

I was especially pleased with the worship services the past few weeks. We had many members participate, and some put in a great deal of time in the effort. The Beltane service was intergenerational, complete with a maypole tree and children dancing the maypole dance. We also rearranged the seating and that was met with a lot of praise, so we will do that again soon. This past Sunday, the Building Your Own Theology class chose and led most of the service, and that got some positive comments.

The annual meeting went well, I think. It was short and sweet. However, we do need to find two delegates to General Assembly soon. Since there doesn't seem to be an army of volunteers, I think the board can appoint two people, if they can be persuaded.

The Building Your Own Theology class finished last night. Some of the class expressed interest in doing the second course in the series next year. There has been interest expressed both by Lakeland residents and those who live in the eastern part of the county for doing the first course again next year. We will see how we can meet the needs of as many as possible, as the logistics may be an issue. Nevertheless, it's much better to have a lot of interested people than two few.

I have made more hospital and home visits, and eaten more meals with members. I enjoy the opportunity to meet with small groups or individually. It's a much better way than simply greeting them on Sunday mornings.

We had ten members at the NAACP Freedom Fund Banquet, not including Jerry and myself. The turnout was due to a great extent to the efforts of Jeannette Manning, who is, I think, one of our unofficial Energizer bunnies. I got some compliments on the prayer and benediction, including from the NAACP president, so apparently my words did not scandalize too many. I attended a working session of the school board this month on behalf of the education committee.

We had a good turnout after service this past Sunday for the dedication of the garden in memory of Ishiuan Hargrove. You will be happy to know that Jim Kroll has assured me that the tabebuia tree was not planted over the sewer line.

This coming Sunday we will have the first child dedication of my ministry here for Mason and Meadow Mallory. Child dedications are always happy occasions, and I hope that we can have more of them.

By the time of the board meeting, Rafi Ellis and I will have conducted another informational session for prospective members.

Respectfully submitted,  
Rev. Lynne Garner

**Financial Reports**  
Unitarian Universalist Congregation of Lakeland  
**Fund Balances**

	<u>February 29, 2016</u>	<u>March 31, 2016</u>	<u>April 30, 2016</u>
	\$	\$	\$
Checking Account - Unrestricted	29,314.82	24,418.34	21,364.46
Checking Account - Restricted Funds			
Capital Fund	1,848.68	1,848.68	1,848.68
Fund Raisers	1,793.56	1,793.56	1,793.56
HUUmanist	491.24	491.24	491.24
Music Fund	1,563.08	1,863.08	1,963.08
Settled Minister Fund	2,421.14	2,621.14	2,721.14
RE Fund Raisers	1,369.80	1,369.80	1,259.80
Adult Discussion Group	732.28	732.28	732.28
Total Restricted Funds	10,219.78	10,719.78	10,809.78
<b>Total Bank Account</b>	<b>\$ 39,534.60</b>	<b>\$ 35,138.12</b>	<b>\$ 32,174.24</b>
UU Common Endowment Fund			
Endowment Settled Minister Fund	45,711.40	47,815.10	47,815.10
) Minister Search	23,938.93	29,717.65	29,717.65
) )	4,470.77		
<b>Total in UUCEF</b>	<b>\$ 74,121.10</b>	<b>\$ 77,532.75</b>	<b>\$ 77,532.75</b>
	\$	\$	\$
<b>TOTAL LIQUID ASSETS</b>	<b>112,807.45</b>	<b>109,750.97</b>	<b>106,787.09</b>

\* April report not yet available.

Property Troy Avenue (9/3/2015)

Land	32,539
Buildings	265,544
Misc	500

**TOTAL PROPERTY VALUE**

\$  
**298,583.00**

*Board meeting 5/16/2016*

Joyce L. Bode  
Treasurer

# Unitarian Universalist Congregation of Lakeland

## Budget vs. Actual - Budget 2015-2016

July 2015 - June 2016

83% through the year

	Total			% of Budget
	Actual	Budget	over Budget	
<b>Income</b>				
305 Pledges	53,586.72	67,000.00	(13,413.28)	80%
310 Donations (Plate & Other)	4,373.96	5,000.00	(626.04)	87%
310B Donations - Plate checks	5,100.00		5,100.00	
310C Donations - Other than plate	105.00		105.00	
310D Special collections	1,371.00	1,200.00	171.00	114%
	\$	\$	\$	
<b>Total 310 Donations (Plate &amp; Other)</b>	<b>10,949.96</b>	<b>6,200.00</b>	<b>4,749.96</b>	<b>177%</b>
320 Donations - Facilities Use	2,310.00	2,000.00	310.00	116%
330 Service Auction	3,613.00	3,000.00	613.00	120%
330B Other Fund Raisers	142.00		142.00	
	\$	\$	\$	
<b>Total 330 Service Auction</b>	<b>3,755.00</b>	<b>3,000.00</b>	<b>755.00</b>	<b>125%</b>
400 From Reserves	14,685.15	33,820.00	(19,134.85)	43%
	\$	\$	\$	
<b>Total Income</b>	<b>85,286.83</b>	<b>112,020.00</b>	<b>(26,733.17)</b>	<b>76%</b>
<b>Expenses</b>				
505 Administration	1,090.49	1,200.00	(109.51)	91%
510 Insurance	5,236.40	5,600.00	(363.60)	94%
515 Payroll	13,455.33	16,000.00	(2,544.67)	84%
520 Telephone & Internet	486.98	1,500.00	(1,013.02)	32%
525 Utilities	4,078.13	3,500.00	578.13	117%
526 Copy Machine Maintenance	168.00	535.00	(367.00)	31%
543 Music	324.39	1,000.00	(675.61)	32%
545 Worship Committee	532.25	1,500.00	(967.75)	35%
546 Forum and Adult Education	112.31	100.00	12.31	112%
550 Religious Exploration	1,067.35	1,500.00	(432.65)	71%
555 Training	150.00	1,000.00	(850.00)	15%
576 Minister's Package			0.00	
576A Salary	29,250.00	39,000.00	(9,750.00)	75%
576B Housing	13,950.00	18,600.00	(4,650.00)	75%
576C Expense	1,018.54	3,000.00	(1,981.46)	34%
	\$	\$	\$	
<b>Total 576 Minister's Package</b>	<b>44,218.54</b>	<b>60,600.00</b>	<b>(16,381.46)</b>	<b>73%</b>
590 Membership		500.00	(500.00)	0%
591 Caring		200.00	(200.00)	0%
595 Hospitality	1,321.14	1,200.00	121.14	110%

<b>601 Treasurer Supplies &amp; Accounting</b>		585.00	(585.00)	0%
<b>605 UUSC Dues</b>		67.00	(67.00)	0%
<b>615 UUA Annual Fund</b>	4,770.00	5,299.00	(529.00)	90%
<b>621 UULMF Dues</b>		67.00	(67.00)	0%
<b>625 Cluster Dues</b>	67.00	67.00	0.00	100%
<b>630 Visibility</b>	127.75	1,000.00	(872.25)	13%
<b>635 Social Concerns</b>	100.00	100.00	0.00	100%
<b>637 Special Collections</b>	1,382.34	1,200.00	182.34	115%
<b>645 Building</b>	2,870.41	3,000.00	(129.59)	96%
<b>650 Cleaning</b>	1,985.00	2,600.00	(615.00)	76%
<b>655 Grounds</b>	713.69	900.00	(186.31)	79%
<b>6560 Payroll Expenses</b>	1,029.33	1,200.00	(170.67)	86%
<b>Total Expenses</b>	<b>\$ 85,286.83</b>	<b>\$ 112,020.00</b>	<b>\$(26,733.17)</b>	<b>76%</b>
<b>Net Operating Income</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



# Unitarian Universalist Congregation of Lakeland

## Budget vs. Actual - Budget 2015-2016

April 2016

	Total			
	Actual April	Month Budget	over Budget	% of Budget
<b>Income</b>				
305 Pledges	3,570.00	5,583.00	(2,013.00)	64%
310 Donations (Plate & Other)	491.00	416.00	75.00	118%
310B Donations - Plate checks	2,285.00		2,285.00	
310D Special collections		100.00	(100.00)	0%
	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>Total 310 Donations (Plate &amp; Other)</b>	<b>2,776.00</b>	<b>516.00</b>	<b>2,260.00</b>	<b>538%</b>
320 Donations - Facilities Use	330.00	166.00	164.00	199%
330 Service Auction		250.00	(250.00)	0%
400 From Reserves	2,425.84	2,818.00	(392.16)	86%
	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>Total Income</b>	<b>9,101.84</b>	<b>9,333.00</b>	<b>(231.16)</b>	<b>98%</b>
<b>Expenses</b>				
505 Administration	174.98	100.00	74.98	175%
510 Insurance	493.64	466.00	27.64	106%
515 Payroll	1,275.33	1,333.00	(57.67)	96%
520 Telephone & Internet		125.00	(125.00)	0%
525 Utilities	418.68	291.00	127.68	144%
526 Copy Machine Maintenance	70.00	44.00	26.00	159%
543 Music		83.00	(83.00)	0%
545 Worship Committee		125.00	(125.00)	0%
546 Forum and Adult Education		8.00	(8.00)	0%
550 Religious Exploration	87.20	125.00	(37.80)	70%
555 Training		83.00	(83.00)	0%
576 Minister's Package			0.00	
576A Salary	3,250.00	3,250.00	0.00	100%
576B Housing	1,550.00	1,550.00	0.00	100%
576C Expense	178.54	250.00	(71.46)	71%
	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>Total 576 Minister's Package</b>	<b>4,978.54</b>	<b>5,050.00</b>	<b>(71.46)</b>	<b>99%</b>
590 Membership		41.00	(41.00)	0%
591 Caring		16.00	(16.00)	0%
595 Hospitality	279.64	100.00	179.64	280%
601 Treasurer Supplies & Accounting		48.00	(48.00)	0%
605 UUSC Dues		5.00	(5.00)	0%
615 UUA Annual Fund	530.00	441.00	89.00	120%
621 UULMF Dues		5.00	(5.00)	0%
625 Cluster Dues	67.00	5.00	62.00	1340%

<b>630 Visibility</b>		83.00	(83.00)	0%
<b>635 Social Concerns</b>		8.00	(8.00)	0%
<b>637 Special Collections</b>		100.00	(100.00)	0%
<b>645 Building</b>	579.27	250.00	329.27	232%
<b>650 Cleaning</b>	50.00	216.00	(166.00)	23%
<b>655 Grounds</b>		75.00	(75.00)	0%
<b>6560 Payroll Expenses</b>	97.56	100.00	(2.44)	98%
	\$	\$	\$	
<b>Total Expenses</b>	<b>9,101.84</b>	<b>9,326.00</b>	<b>(224.16)</b>	<b>98%</b>
<b>Net Operating Income</b>	\$	-		
<b>Net Income</b>	\$	-		