

**Unitarian Universalist Congregation of Lakeland  
Board of Trustees Agenda  
November 14, 2016**

6:00 p.m.	Call to order/quorum check/timekeeper
	Light Chalice
	Check In
6:10 p.m.	Board Covenant
	Review Agenda
	Review and approve Board Minutes from October 17, 2016 meeting
6:15 p.m.	COM Report
	Minister's Report
	Treasurer's Report
	Committee Reports
	RE Report
6:45 p.m.	<b>OLD BUSINESS</b>
6:45 p.m.	<b>NEW BUSINESS</b>
	Membership - Rafi
7:50p.m.	Review Calendar
	Announcements
	Next Board Meeting: December 19, 2016 at 6:00 p.m.
7:55p.m.	Check out
8:00 p.m.	Adjourn

**Unitarian Universalist Congregation of Lakeland  
Board of Trustees Meeting Minutes  
November 14, 2016**

**Location:** UUCL Sanctuary, 3140 Troy Ave., Lakeland FL 33803

**Call to Order:** Chair Melissa Marshall called the regular monthly meeting of the Board of Trustees to order at 6:03 p.m. Jeannette Manning recorded the minutes.

**Board Members Present**

Melissa Marshall, Chair

Ron Nickolas, Vice Chair

Rafi Ellis

Glenda Littlehale

Jeannette Manning

Lynne Garner, Minister (Ex-officio)

Joyce Bode, Treasurer (Ex-officio)

Deirdre Daniel, Director of Religious Exploration (Ex-officio)

**Quorum:** A quorum was present.

**Agenda and Minutes:** The agenda for this meeting was approved by consensus. The minutes of the board meeting, held on October 17, were approved by consensus.

**Minister's Report:** The minister summarized her written report.

**Committee on Ministry:** Ron Nickolas reported. At the November 13<sup>th</sup> Town Hall meeting, we reviewed the SWOT analysis, previously developed, and looked at annual tasks.

**Treasurer's Report:** Joyce Bode presented the treasurer's report.

- \$1,025 was collected, between the Raven Dinner and the Special Collection yesterday, for UNICEF and UUSC, evenly split between these two groups.
- About \$35K remains in the Settled Minister Fund.

**Worship Committee** report was given by Ron Nickolas.

**Stewardship Committee** report was given by Glenda Littlehale.

- The RE building was painted this past week.
- Goods & Services Auction is being planned for December 11<sup>th</sup>. Volunteers are still needed.

**Social Justice Committee** report was given by Jeannette Manning.

- *Agape Food Bank:* 2 – 4 people volunteer on Mon. and Wed. afternoons to sort produce.
- *Cleveland Court Elementary School:* Nancy Abney sent out a wish list for the school with our weekly newsletter. BoxTops are being collected at back of the sanctuary.

- *Standing on the Side of Love T-shirts.* We are pre-ordering these t-shirts for the MLK Day Parade participants to purchase. Sign-up sheets will be at church this coming Sunday, and sign-up info will be in the newsletter.

**Life Span Committee** report was given by Deirdre Daniel. More Chalice Circles are being explored, both the traditional style and also one for deep spiritual growth. A film night series is being considered.

**RE Committee** report was given by Deirdre Daniel. An art project is being planned to create signs for the MLK Day Parade.

**Aesthetics Committee** report was given by Deirdre Daniel.

### **OLD BUSINESS**

### **NEW BUSINESS**

**Facilities request by Broadway Chorus.** Moved by Rafi Ellis that we allow this group to give two concerts this fall/winter at no rental fee. Seconded by Deirdre Daniel. Passed unanimously.

**Facilities request by EnrollAmerica.** Moved by Ron Nickolas that we allow this group to use our facilities at no rental fee. Seconded by Rafi Ellis. Passed unanimously.

**Membership Committee** report given by Rafi Ellis. A new new-member protocol was discussed, including a detailed six-month path-to-membership process, per UUA recommendations.

**Time frame and role of our current minister** were discussed by the COM and at the 11-13-16 Town Hall meeting. We may want to schedule a meeting of Melissa Marshall, chair of the board, with the COM to discuss the process for calling a settled minister in 2018-19.

**Next board meeting:** Monday, December 19, 2016, at 6 p.m.

**Adjournment:** Meeting was adjourned at 8:14 p.m.

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Jeannette Manning  
Acting Secretary

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Melissa Marshall  
Chair

## Minister's Report November 10, 2016

This has been a very busy month. We have had numerous members who have been ill, many hospitalized. By my count, there have been five in the last two weeks, either in-or-out patient. I have done my best to meet their needs as well as possible, in addition to having the usual pastoral lunches and pastoral meetings at church. In addition, the angst suffered by many of our members is a microcosm of the angst felt in our country by people of all political persuasions. There is a need for people to be heard, and we as a congregation must do our best to meet it.

I am pleased that we had five members join this past month.

The support group was slow to start up, but last week we had six people (not counting me) and this week, there were eight. There definitely seems to be a need.

The Building Your Own Theology class is winding down in East Polk. Part of the group is planning the worship service for December 11.

I did my part for the NAACP voter protection effort. I attended the training before hand, which warned us about all kinds of possibilities. Other than Jerry, there were no UUCLers who volunteered. I heard later that some perhaps thought the name was some kind of law enforcement role. At any rate, there were no problems at the polling places where Jerry and I were stationed. Thanks to the leadership for agreeing that this was important ministry. Since there were no nominations from the floor, the election slate drawn up by the NAACP nominating committee will be elected, so as of January, I will be serving as the assistant secretary. Tonight we are holding both the executive and general meetings, since the general meeting would normally fall on Thanksgiving.

Last night, I attended about two hours of the Lakeland city commissioners' meeting on marijuana decriminalization to support one of our members. Three members attended as well.

I was not able to attend the first UU ministry cluster meeting of the year in Tampa on Wednesday because of the Building Your Own Theology conflict, but I should be able to resume participating in that next month. I also plan on attending the local women minister's December luncheon. They are held on my day off, so I try to get there when I can.

The book discussion this past Sunday on Diane Rehm's book *On My Own* was well-attended. The next discussion is scheduled for December 11, rather than December 6, due to the auction.

I have scheduled a gathering Friday night at 5:00 for anyone who is feeling drained by the election cycle. We need to come together as a community.

There are many other kinds of ministry I would like to try, such as a regular meditation or vespers group and a Bible study group. I have mentioned these before. I feel stretched by the wide area our small congregation needs to reach out to. One couple from Poinciana that had been attending earlier in the year I had not seen since eating lunch with them several weeks ago. I emailed them (their preferred method) to say that I missed seeing them. They replied that regrettably they had decided that both our congregation and the Orlando church were too far for them and took up too much of their Sundays, "otherwise, they would be here every Sunday in the front row." In the past, many ministers held longer office hours than today and people lived in the neighborhood and came over to see the minister or attend other church functions without spending long hours traveling or he (usually he) could easily visit them. These days, many congregations find their members

and friends spread out (although not often as far as ours). They are cutting down on their office hours, many of which could be spent visiting people or otherwise engaged in community outreach. I would like the board to consider in the future that my official office hours be two days a week rather than three. This would allow me to make many more pastoral visits to those who otherwise I have the time to only meet with infrequently. One of them is the indefatigable and inspirational Arland Meade. In the past two weeks, I have had lunch with two Haines City members, both of whom in my opinion could use more frequent visits from their minister. This is important, but it takes up a good deal of time. The other part of this is that I would like to find more active pastoral care assistants. Except for Judi Irwin, the others I engaged with about it last year either have their own concerns or have moved away.

There have apparently been several members who have talked to Adam Hargrove about being upset with my sermon from last week. Adam said that they were Trump supporters and didn't like politics being brought into the service. For those of you who weren't there, I at no time mentioned any candidate by name, but rather urged people to consider our principles and the social justice issues voted on by our General Assembly when they voted. I ended saying, "Vote your faith." What I said no doubt was repeated in many pulpits, both Unitarian Universalist and otherwise. Clergy have an obligation to speak what they perceive as moral imperatives, and I have been given a free pulpit, which I take very seriously and do not ever intend to abuse. The other issue, of course, is that these members did not come directly to me with their concerns. I certainly would never say that anyone did not have the right to disagree with me about that or any other sermon. I neither told anyone whom to vote for nor said that they even had to vote. I emphasized the importance of conscience in the decision. Last I looked, that was a part of our principles as well. As I have done since I arrived last year, I would encourage the board and anyone else to speak directly with me or anyone else that they disagree with or are upset with. I have told Adam just that, and that they can also talk to the committee on ministry. We are in the business of healing the world, not dividing it further, which is one reason I chose the hymn "Building Bridges" for the choir to sing last Sunday as well. I hope that this doesn't come across as too defensive, but I thought you should have a "heads up" on this issue.

As many of you know, I will be taking the week of November 21-27 for vacation, so I will be out of the pulpit my usual third Sunday and the following Sunday. We hope to move my father down here that week.

Respectfully submitted,

Rev. Lynne Garner

## Unitarian Universalist Congregation of Lakeland Budget vs Actual 2016-2017

July 2016 - October 2016

33% through year

	Actual thru Oct/	Annual Budget	over Budget	% of Budget
<b>Income</b>				
305 Pledges	24,279.00	97,349.00	(73,070.00)	25%
310 Donations (Plate & Other)	1,285.50	6,000.00	(4,714.50)	21%
310B Donations - Plate checks	165.00		165.00	
310D Special collections	719.00	1,200.00	(481.00)	60%
<b>Total 310 Donations (Plate &amp; Other)</b>	<b>\$ 2,169.50</b>	<b>\$ 7,200.00</b>	<b>\$ (5,030.50)</b>	<b>30%</b>
320 Donations - Facilities Use	2,035.00	2,000.00	35.00	102%
330 Service Auction		3,000.00	(3,000.00)	0%
333 Full-time Minister Reserve Fund		10,000.00	(10,000.00)	0%
400 From Reserves	8,453.88	10,000.00	(1,546.12)	85%
<b>Total Income</b>	<b>\$ 36,937.38</b>	<b>\$ 129,549.00</b>	<b>\$ (92,611.62)</b>	<b>29%</b>
<b>Expenses</b>				
505 Administration	275.54	1,200.00	(924.46)	23%
510 Insurance	2,731.95	7,500.00	(4,768.05)	36%
515 Payroll	8,395.67	26,000.00	(17,604.33)	32%
520 Telephone & Internet	853.29	2,500.00	(1,646.71)	34%
525 Utilities	1,120.06	4,500.00	(3,379.94)	25%
526 Copy Machine Maintenance	95.00	300.00	(205.00)	32%
543 Music	188.00	700.00	(512.00)	27%
545 Worship Committee	250.00	1,500.00	(1,250.00)	17%
546 Forum and Adult Education		100.00	(100.00)	0%
550 Religious Exploration	78.48	1,500.00	(1,421.52)	5%
555 Training		1,000.00	(1,000.00)	0%
576 Minister's Package			0.00	
576A Salary	13,000.00	39,000.00	(26,000.00)	33%
576B Housing	6,200.00	18,600.00	(12,400.00)	33%
576C Expense	120.00	3,000.00	(2,880.00)	4%
<b>Total 576 Minister's Package</b>	<b>\$ 19,320.00</b>	<b>\$ 60,600.00</b>	<b>\$ (41,280.00)</b>	<b>32%</b>
590 Membership		500.00	(500.00)	0%
591 Caring		200.00	(200.00)	0%
595 Hospitality	137.69	2,000.00	(1,862.31)	7%
601 Treasurer Supplies & Accounting	161.26	585.00	(423.74)	28%
605 UUSC Dues		64.00	(64.00)	0%
615 UUA Annual Fund	664.40	3,322.00	(2,657.60)	20%
621 UU Justice Dues		64.00	(64.00)	0%
625 Cluster Dues		64.00	(64.00)	0%
630 Visibility		1,000.00	(1,000.00)	0%
635 Social Concerns		250.00	(250.00)	0%
637 Special Collections	214.00	1,200.00	(986.00)	18%
645 Building	285.75	5,000.00	(4,714.25)	6%
650 Cleaning	930.00	3,000.00	(2,070.00)	31%
655 Grounds	593.99	3,000.00	(2,406.01)	20%
6560 Payroll Expenses	642.30	1,900.00	(1,257.70)	34%
<b>Total Expenses</b>	<b>\$ 36,937.38</b>	<b>\$ 129,549.00</b>	<b>\$ (92,611.62)</b>	<b>29%</b>
<b>Net Operating Income</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Income</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Friday, Nov 11, 2016 - Cash Basis

Unitarian Universalist Congregation of Lakeland

**Fund Balances**

	<b>August 31, 2016</b>	<b>September 30, 2016</b>	<b>October 31, 2016</b>
Checking Account - Unrestricted	\$ 66,679.67	\$ 14,675.28	\$ 13,955.27
Checking Account - Restricted Funds			
Capital Fund	1,848.68	1,848.68	1,848.68
Endowment Funds	-	49,409.24	50,000.00
Fund Raisers	1,793.56	1,793.56	1,793.56
HUUmanist	491.24	491.24	491.24
Music Fund	1,263.08	1,263.08	1,263.08
Settled Minister Fund	3,204.14	3,204.14	-
RE Fund Raisers	1,259.80	1,259.80	1,259.80
Adult Discussion Group	732.28	732.28	732.28
Total Restricted Funds	10,592.78	60,002.02	57,388.64
<b>Total Bank Account</b>	<b>\$ 77,272.45</b>	<b>\$ 74,677.30</b>	<b>\$ 71,343.91</b>
UU Common Endowment Fund			
Endowment	0		
Settled Minister Fund )	30,707.99	34,158.28	34,682.39
Minister Search        )			
<b>Total in UUCEF</b>	<b>\$ 30,707.99</b>	<b>\$ 34,158.28</b>	<b>\$ 34,682.39</b>
<b>TOTAL LIQUID ASSETS</b>	<b>\$ 106,281.14</b>	<b>\$ 103,685.99</b>	<b>\$ 106,126.60</b>
* As of September 30, 2016			
Property Troy Avenue (9/3/2015)			
Land			32,539
Buildings			265,544
Misc			500
<b>TOTAL PROPERTY VALUE</b>			<b>\$ 298,583.00</b>
Board meeting 7/18/2016			Joyce L. Bode
			Treasurer